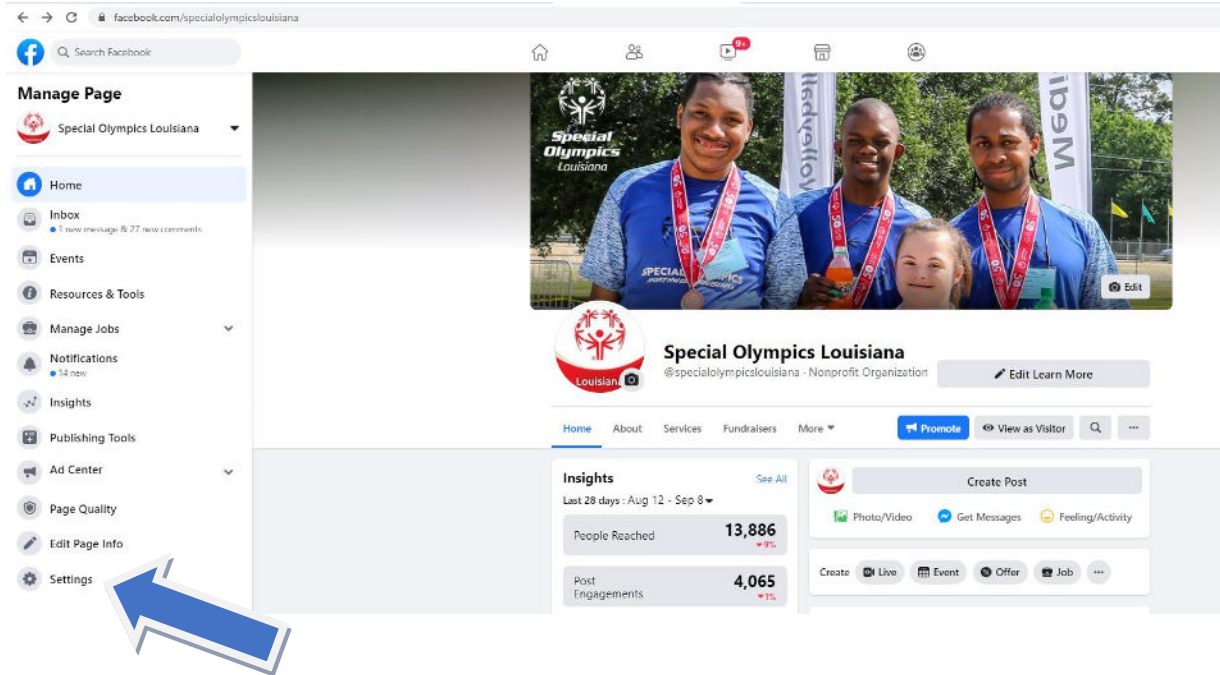


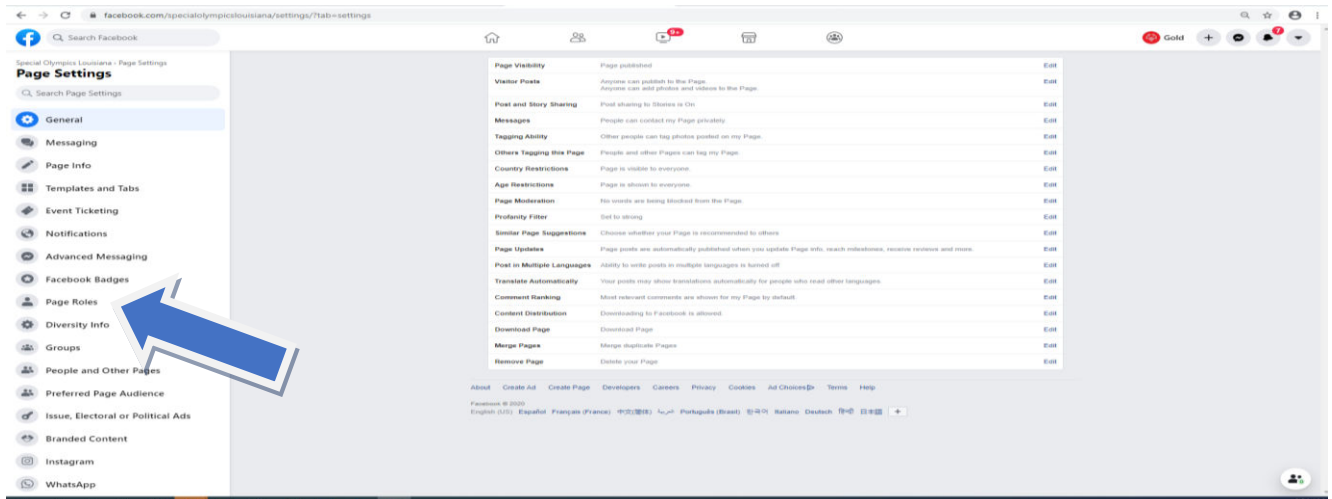


How to add SOLA as Facebook Admin

1. Go to the program's Facebook page and **click "settings" at the bottom left.**



2. On the left side, click on **"Page Roles."**



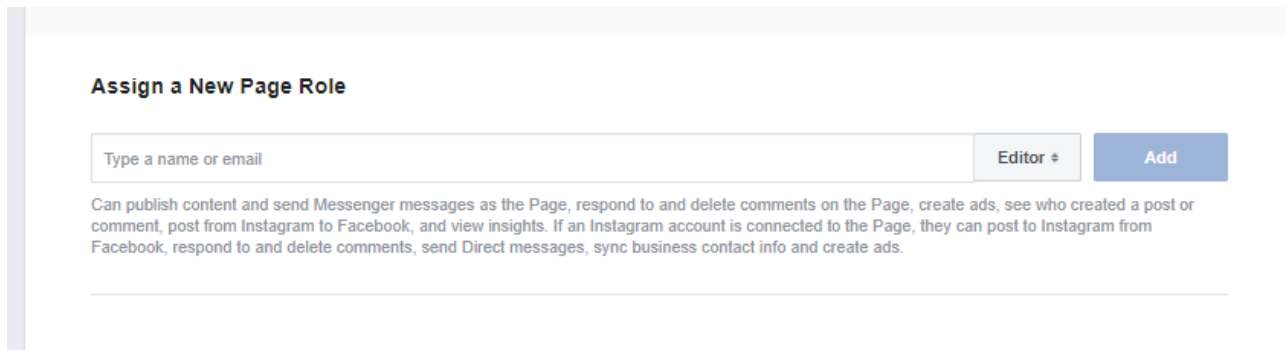
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Email laso@laso.org Website www.laso.org Twitter @SOLouisiana Facebook SpecialOlympicsLouisiana

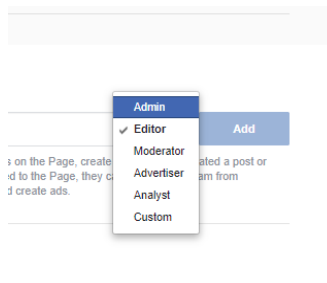
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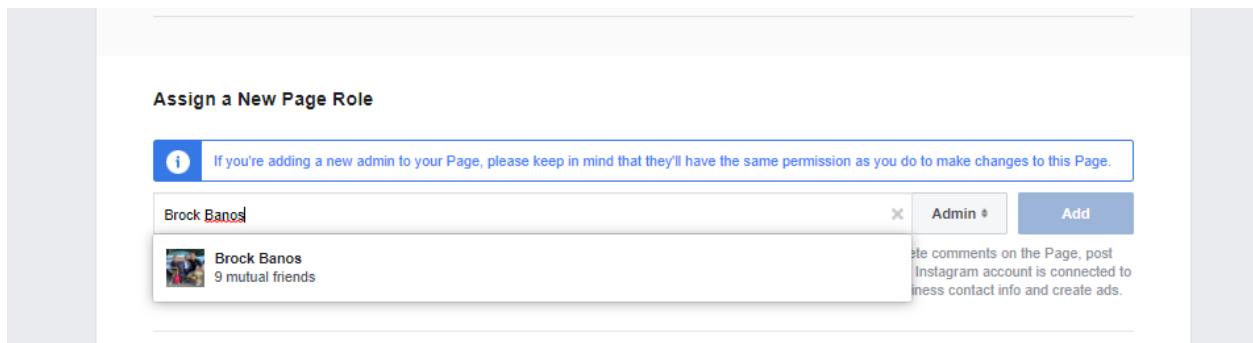
3. On that page, scroll to the spot where it says, **“Assign a New Page Role.”**



4. Be sure to change the role from **“Editor”** to **“Admin.”**



5. Type **“Gold Medal”** as the person you would like to add and **select their account**. Our SOLA account is named Gold Medal and the profile picture is the Special Olympics people on a red background.



6. Click **“Add.”**



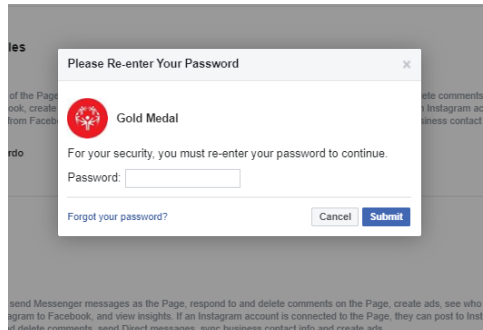
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7. To confirm that you are adding a new admin, Facebook will ask you to enter the password associated with your account. **Enter your password then click submit.**



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